

REQUEST FOR PROPOSALS Kitchen Equipment

Issue Date: March 23, 2020

Proposal Due Date: April 16, 2020

Submission Method: Proposals must be sealed in an envelope and addressed as follows:
“RFP Kitchen Equipment Sealed Proposal”
Appalachian Agency for Senior Citizens
Attention: Regina Sayers, Executive Director
P.O. Box 765
216 College Ridge Road
Cedar Bluff, VA 24609

Appalachian Agency for Senior Citizens is planning to purchase kitchen equipment for the Falls Mills Day Care Facility being constructed in Falls Mills, Va., and plans to finance this purchase through the U.S. Department of Agriculture, Rural Development. As a requirement for this financing, AASC will be procuring through competitive negotiation.

New equipment must be accompanied by appropriate test results and certifications from the manufacturer. For any used equipment, the purchaser may test and inspect the equipment before it makes a final proposal decision.

We invite you to offer a proposal for furnishing the following equipment:

- A. (1) 20-qt. Mixer
- B. (2) Hand Sinks
- C. (1) Stainless steel work table 96” x 24” with back splash and adjustable undershelf
- D. (1) Stainless steel wall hung shelf 96” x 24”
- E. (1) Stainless steel work table 132” x 36” flat with undershelf and (1) overshelf (double) 132” x 18” mounted to table 18” above table
- F. (2) Stainless steel work table 96” x 24” with adjustable undershelf
- G. (1) 3-hole Corner Sink with faucet (sinks 18” x 18” x 14”d.)
- H. (1) Dish Clean table (36”w x 24”d x 44”h)
- I. (1) Soiled dish table with sink and faucet (36”w x 24”d x 44”h)
- J. (1) Mop sink (24” x 24”)
- K. (1) Stainless steel worktable 60” x 24”with back splash and adjustable undershelf
- L. (2) Stainless steel wall mounted shelves (84” x 12”)
- M. (1) Stainless steel 132” x 36” work table adjustable undershelf
- N. (1) 60” 6 burner natural gas range with 24” griddle and double oven
- O. (1) Self contained ice maker and bin
- P. (1) Double convection oven – natural gas
- Q. (1) Commercial Corner dishwasher (door type) (Ventless) with booster heater
- R. (1) Type 1 Commercial Kitchen Hood (4ft w. x 10ft. l.) with fire suppression system (Design by manufacturer)
- S. (1) Walk-in Cooler / Freezer 20ft. long x 8ft. wide x 8ft. high

- T. (1) 6 Well Gas steam table with accessories and sneeze guard
- U. (1) Automatic floor mounted grease trap (Design by Manufacturer)
- V. Stainless steel wall panels and FRP wall panels per kitchen plan
- W. (1) Optional – 54” Solid Door Reach-in Refrigerator – Full Height
- X. (1) Optional – Heated Holding Proofing Cabinet Full Height (Mobile)
- Y. (1) Commercial Grade Microwave
- Z. (1) Commercial Grade Coffee Brewer

Provide all water valves, fittings, adapters, connectors, etc. as required for complete and proper installation. Provide all gas valves, fittings, connectors, etc. as required for proper installation. Provide installation cost for commercial kitchen hood, commercial dish washer and walk-in cooler / freezer.

Power: 3 Phase (120 / 208)

If you submit a proposal, the specifications must equal or exceed these basic specifications. Please feel free to offer equal or better alternates and options if you so desire. AASC will make a final selection based on the proposal which best meets the specifications, and the agency’s needs, price and other factors considered. We are not limited, unless otherwise noted, to making our selection based only on the lowest-priced proposal. A range of factors, as noted below, will be considered in making the final selection. A weight of 1 to 4 has been assigned to each factor, denoting its relative importance in the final selection. Please review these criteria carefully and include information in your proposal as appropriate. AASC reserves the right to ask for revised proposals from any or all companies submitting proposals if major revisions in the basic specifications become mandatory.

Evaluation Criteria and Relative Importance

Value System 1 to 4: 1 = Most important

(No more than three criteria shall be rated 1; two or more criteria must be rated 2 or 3)

1. Price of unit offered _____
2. Location of nearest factory authorized service _____
3. Warranty plan offered _____
4. Compatibility with existing equipment _____
5. References from previous clients _____
6. Operational convenience and efficiency _____
7. Delivery date _____
8. Specifications on equipment offered exceed minimum specification requirements
9. Other (write in) _____

An additional requirement of the loan is that AASC must maintain open and free competition in the negotiation process. Each proposal will be fully considered and evaluated fairly. The selection process will be reviewed and approved by Rural Development. Supply a complete set of specifications for the equipment on which your proposal is based with proposed options and alternates properly identified and priced.

A final selection will be made on or about April 30, 2020. Therefore, proposals must be received by April 16, 2020, in order to be considered. If there are any changes to these dates, you will be notified of the decision on your proposal.

For more information, contact Regina Sayers at (276) 964-4915 or rsayers@aasc.org.